

REQUEST FOR PURCHASE OR LEASE-PURCHASE OF UNBUDGETED FIXED ASSETS
 (Including Substitution for Budgeted Items, and Unbudgeted Equipment Rentals and Leases)

Fiscal Year: 2018-19
 Department: Sheriff/Coroner/Public Administrator
 Request Type: Fixed Asset Substitution (Within total fixed asset appropriation)

Cost Center	Appropriation Unit (Select from list)	Item Description	Qty	Unit Cost	Adjustment	Reason
7080008836	440 4040 Equipment	Purchase-Software Equipment	1	(9,999)	(9,999)	Transfer to NKA funds to purchase Rapid-ID Software

DataWorks Rapid-ID Software

Anticipated in APPR. 4040.

A Transfer of Appropriation form must accompany this request

Justification:

The current NKA 490 funds are insufficient by \$9,999 which is needed to purchase the Data Works Rapid-ID software system. This purchase is urgent as Sheriff Detention Centers are currently unable to access the biometric identification system to identify inmates in the booking and release processes. Without this system the booking and release process is slower and may also increase potential errant releases.

- Total Adjustment
(For substitutions, adjustment must be \$0)

County Counsel review and contract (lease-Purchase only)	Signature	Date
Department or Agency Head		<i>6/13/19</i>
County Chief Financial Officer-Finance and Administration		<i>6/13/19</i>
Board Approval (if required)	Board Agenda Item Number	Date